

Levittown Public Schools Tutorial

Student Entry of Seventh Grade Second Language Course Requests

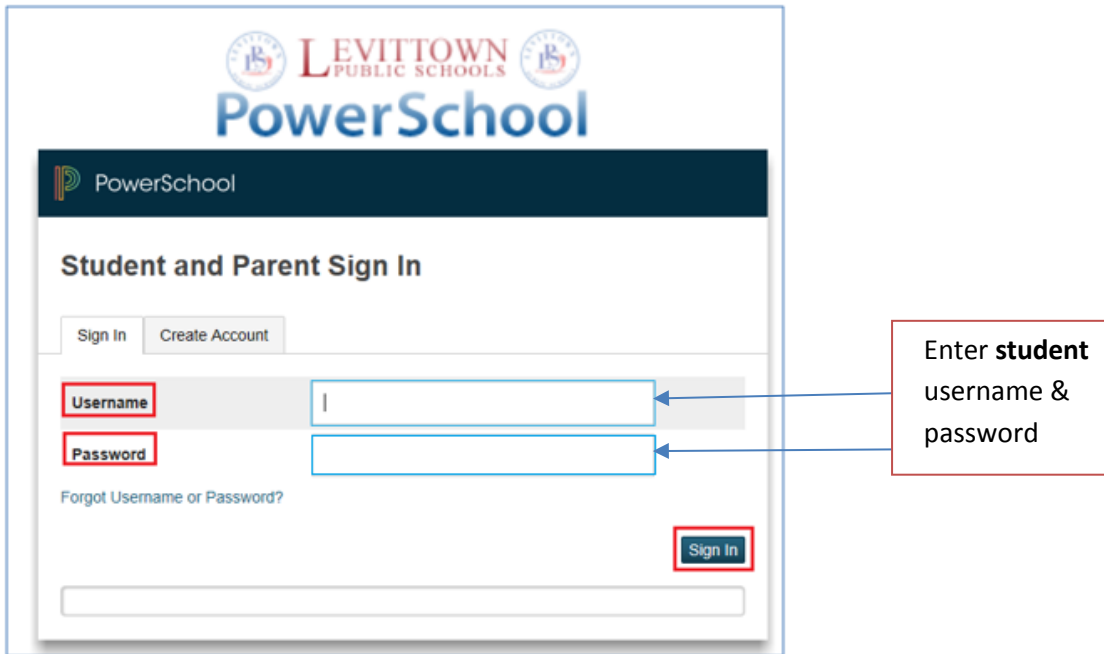
Purpose: This document contains the steps for **current sixth grade students** to enter their Foreign Language course selection for the upcoming school year.

From the Levittown Public Schools homepage

1. Select Parent/Student Portal link from choices in blue on left side of screen.

The screenshot shows the Levittown Public Schools homepage. On the left is a navigation menu with the following items: SCHOOLS, BOARD OF EDUCATION Meeting Info., DISTRICT District Forms, DEPARTMENTS, PROGRAMS, RESOURCES, NEWS, MEDIA CENTER, Office365 with OneDrive (Learn More), EDMODO, **Parent/Student Portal** (Learn More) (highlighted with a red box), POWER TEACHER, TUTORIALS, DISTRICT E-MAIL, and REMOTE ACCESS. The main content area features a header with the date 'Wednesday, Dec. 20, 2017 - Today Is Day: 1' and links for Lunch Menus, Calendars, Employment, and Media Center. Below the header is a search bar. The main content includes a featured article titled 'Fighting Breast Cancer One Nail At A Time' with a photo of students. A yellow banner contains a 'Parent Portal Update' regarding login and grade checking. Below this is a 'Current Resources' section with a grid of links: New Driver Ed. Info Spring Semester!, 8th to 9th Grade Parent Workshop Jan. 4, 2018, Levittown For Levittown Fundraiser Fundraiser Flyer, Kaplan SAT Prep Class Information, Holiday-Adopt-A-Family Program, Kindergarten Registration Information, Kindergarten Registration Dates, Levittown District Wellness News, Instrumental Music Registration, 2018 Levittown Hall of Fame Project, Levittown's 70th Anniversary Special Events Facebook Page, Senior Citizen Gold Card Program, In The News section with links for Lee Road Students Embrace a Mindful Lifestyle, A Beary Kind Holiday Season, and Fall Sports Wrap. On the right side, there is an 'Events' section listing various activities like 'No Dance & Gymnastics Classes' and 'Holiday Recess' with their respective dates.

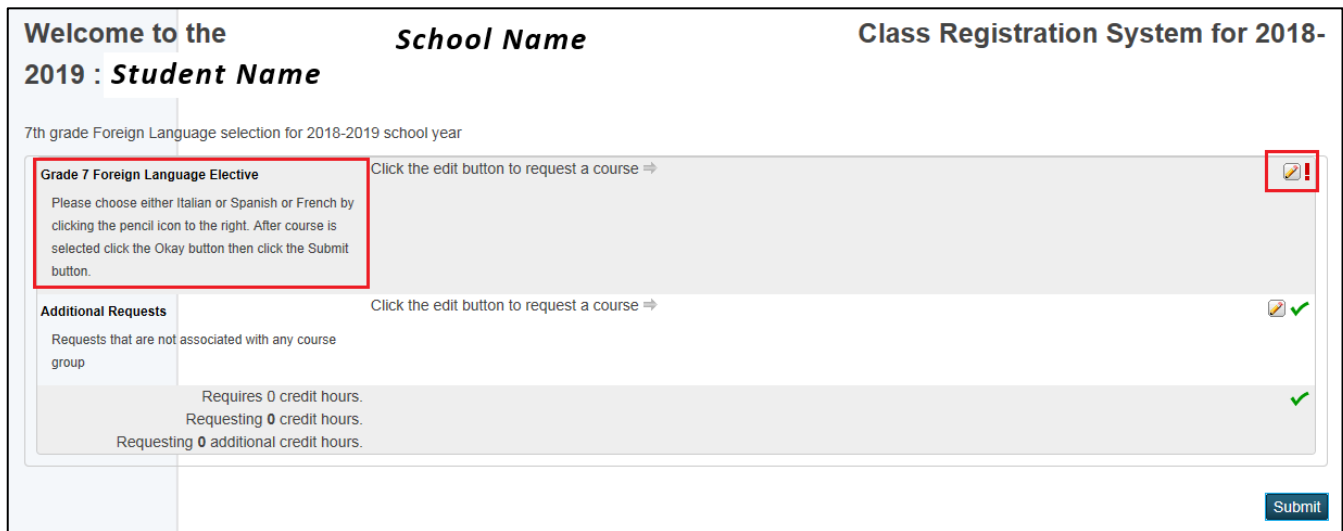
2. Enter the same **student username and password used in school** on the PowerSchool Student and Parent Sign In page.
3. Click Sign In button.



4. Click on the 2018-2019 Course Requests **Entry** icon at the top of the portal page.



5. Choose either Italian or Spanish or French by clicking the pencil icon to the right.



- Check the box to the left of the desired foreign language course.
- Click Okay button.

7th Grade Foreign Language ✕

Please choose either Italian or Spanish or French by clicking the pencil icon to the right. After course is selected click Okay button then click Submit button.

<input type="checkbox"/>	Course Name	Number	Course Description	Credits	Prerequisite Note	Alerts
<input type="checkbox"/>	French 7	2571		0		
<input type="checkbox"/>	Italian 7	2572		0		
<input checked="" type="checkbox"/>	Spanish 7	2570		0		

<< first < prev **1** next > last >>

✓ You may select 1 course. You have selected 1 course.

Cancel
Okay

- Confirm the correct course name appears on Welcome page
Note – if correct course does not appear on Welcome page, follow steps 5, 6 and 7 above to select correct course. Then proceed to step 8.
- Click Submit** on bottom right of screen.

Student ID: _____ Grade Level: 6

Welcome to the *School Name* Class Registration System for 2018-2019 : *Student Name*

7th grade Foreign Language selection for 2018-2019 school year

Grade 7 Second Language ✎ ✓

Please select one course.

Spanish 7
2570 - 0 credits

Additional Requests ✎ ✓

Click the edit button to request a course →

Requests that are not associated with any course group

Requires 0 credit hours.
Requesting 0 credit hours.
Requesting 0 additional credit hours. ✓

Submit

2018-2019 Course Requests page will appear with selected courses.

- IMPORTANT - Click Sign Out on top right of screen.**

PowerSchool

Grades and Attendance

Report Card History

Schedule

2018-2019 Course Request Entry

2018-2019 Course Requests

ListServ

My School Bucks

Access Logs

NYS Assessments (Grades 3-8)

Welcome, _____ Sign Out